

## Head of the trade union

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The Trade Union of the Tashkent Institute of Irrigation and Agricultural Mechanization Engineers It includes professors, teachers, workers and students. The trade union committee starts its activity each year with the approval of the work plan and the estimate of the expenses of the trade union. All activities and expenses are approved on the basis of the plan and budget.

### **The following areas are reflected in the trade union work plan:**

- • Moral and educational work;
- • Social protection;
- • Organization of various events for faculty and their children;
- • Visits to the sanatorium of the faculty and staff of the institute;
- • Travel in summer holiday for professors and staff of the institute;
- • Organization of summer vacations for the staff of the institute ;
- • Financial activities of the trade union of the institute;
- • Different tasks.

The task of the trade union of the Tashkent Institute of Irrigation and Agricultural Mechanization Engineers is to support the health of the employees and organizes vouchers to the sanatoriums. 55% of the price of the ticket is paid from the trade union fund and 45% of the price of the ticket is paid by the employee. Employees of the Institute can book tours.

Note: the sanatorium are issued once every two years.

How to create a trade union organization?

How to create a trade union organization, if it was not established at the enterprise, organization and institution.

If your organization or institution does not have a trade union organization you can create it together with your colleagues, at least 5 people. That`s why, you should read the Charter of the trade union.

Further, it is necessary to hold a constituent assembly of the primary trade union organization (at large enterprises where it is not possible to hold a general meeting, it is possible to hold a conference) and decide on the establishment of a trade union organization.

Also, at this meeting (conference):

- if the staff consists of more 15 employees a trade union can be organized;

Within 10 days after the meeting (conference) of the primary trade union organization, it is reported to the territorial body (district, city council, regional joint committee)

How to join a trade union?

It's very easy to join a trade union.

If a trade union organization has been established at the enterprise, organization, institution, apply the trade union committee (trade union organizer) with a statement.

The trade union committee (general meeting of the trade union organization) look through your application and decide on admission to union membership, you will be issued a membership card of a uniform sample.

The date of admission to the trade union is calculated from the date of the relevant decision.

When you move from one trade union to another, as well as when you temporarily or permanently stop working, your membership in the union remains, providing that you keep in touch with the trade union organization and pay membership fees.

**The members of the trade union have the right:**

- -On legal assistance and protection of trade unions in state, judicial and economic bodies, irrespective of the form of ownership in matters of labor relations;
- -To elect and be elected to trade union bodies;
- -To participate in the activities of trade unions, freely express their opinion, personally participate in meetings, conferences.;
- -To apply to a higher level of professionalism;
- -To purchase at reduced prices vouchers for sanatorium treatment and recreation in health resorts of trade unions, sanatoriums, recreation centers, children's health camps, use cultural institutions, sports facilities of trade unions.
- -A member of a trade union is obliged:
- -To observe the Charter of the Federation of Trade Unions, to implement the decisions of the trade union bodies;
- -To participate in the activities of the primary trade union organization;
- -To promote the fulfillment of obligations of agreements;

**The procedure for purchasing permits for children's health camps**

Vouchers to children's health camps are given to employees of enterprises, organizations and institutions, in the trade union committee at their place of work, according to their application in accordance with the established procedure. To receive a permit for children's health camps, the employee applies to the trade union committee of his organization, institution. A sample application is attached. A copy of the employee's passport and a copy of the child's birth certificate are attached to the application. The application is issued to the trade union committee one month before the beginning of the health season. In health camps, children are accepted from 7 to 14 years old, with a medical certificate in the form 079 / U, issued from a polyclinic at the place of residence. Non-working citizens can purchase permits for children's health camps for 100 percent of the cost in union committees of enterprises, organizations and institutions in whose office the camp is located. Information on the location of children's health camps and the cost of permits can be obtained from territorial associations of trade union organizations.

Information on the order of purchasing vouchers to the sanatorium and rest homes system of trade union of Uzbekistan An employee shall apply to the trade union committee at the place of work to obtain a preferential voucher to a sanatorium or other places of rest. In organizations where the trade union committee has not been established, to obtain a preferential voucher for a sanatorium or places of rest, the employee applies to the territorial association of trade union organizations and receives a permit by the employer's power of attorney

The trade union committee gives the employee information about the sanatoriums and rest homes of the trade union system. The employee, according to the recommendation of the doctors, chooses a sanatorium for the profile of the disease (the rest is optional at the house) and applies for a privileged voucher. The trade union committee has received from the employee an application, registers it in the Book of registration of applications for receiving permits to a sanatorium and puts it on the queue. The trade union committee, considering the financial possibility, applies for a permit to the higher district (city) council of trade union organizations. The district (city) council of trade-union organizations accepts the application and by proxy of the trade-union committee of the organization allocates permits.

**To receive a permit to a sanatorium, the employee submits the following documents to the trade union committee:**

- application;
- medical certificate;
- a copy of the passport;
- a copy of the work book;
- an extract from the order to obtain a labor leave;
- a receipt for the payment of the cost of the voucher.

An employee who receives a ticket with a sanatorium card (Form No. 0.7.2./U) issued by a medical institution, comes to a sanatorium on the day indicated on the ticket. In the sanatorium, according to the voucher and passport data, the employee opens a medical card and passes a medical examination. According to the conclusions of the medical examination, therapeutic procedures and nutrition are prescribed. The employee in the sanatorium heals within 10 or 12 days, at the rest home, the period indicated on the tour. The employee leaves the sanatorium (rest house) on the date indicated on the tour. Upon return from the sanatorium (rest home), the employee will hand over to the trade union organization that issued him a ticket, a return voucher to the voucher.



**Accountant of the Trade Union**

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Ulugbek Muzaffar ugli began his career from in 2019 in Trade Union of the Tashkent Institute of Irrigation and Agricultural Mechanization engineers.

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