

## Department of Accountancy

Department of Accountancy deals with the financial activity of the institute on the base of instruction «National standard of accounting»( №2169), approved by the Ministry of Finance of the Republic of Uzbekistan(22.12.2010). It provides the financial reports to the state Bodies.

Main task of the Accountancy:

- Accounting is carried out in accordance with regulations and the National Treasury Program of the Ministry of Finance of the Republic of Uzbekistan "PC UzASBO";
- Conducting budget and off-budget means according to the budget expenditure of the institute.
- Control of cash and material assets.
- Inventory of monetary funds, financial documents and material assets.
- Salary accounting, scholarship and other payments.
- Control of incomes and outcomes, other material assets and drawup.
- Fulfill other obligations of the legislation of Uzbekistan, connecting with finance of the Institute.

### Frequently asked Questions:

**1. Questions:** Can it be paid a scholarship to the student who didn't get good results of his/her control?

**Answer:** According to the registered instruction of the Ministry of Justice of the Republic of Uzbekistan (№ 1339, 2004, April 16), students of higher educational institutions who couldn't have good results for their reytng control (less than 55%), they aren't paid a scholarship from the first day of the next term. Students who got good results for their reytng control (more than 55%), they are paid a scholarship according to their level of progress. It is paid from the first day of the next term.

**2. Questions:** Can it be paid as salary only in card?

**Answer:** It can be paid only in card according to the employees' or students' statement.

**3. Question:** Can it be given back an amount of money which was paid more than necessary for the contract?

**Answer:** If it was paid more than necessary, there will be made an act to give it back to the payer or transform it to the next year.

**4. Question:** Can it be given monthly in formati on about salary and scholarship?

**Answer:**

- It can be applied to the accountancy of your institution;
- Accountancy put the number of your mobile into the program UzACBO
- You can see your monthly salary and scholarship on your mobile phone, in TELEGRAM group @Oylikbot.

### CONTACTS:

1. Chief accountant (71)237-19-11
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3. Material assets department (71)237-19-53
4. Students departments (71)237-19-79
5. Pay desk (71)237-38-67

